

City of North Tonawanda

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October 8, 2025

To Whom It May Concern:

Please be advised that at a Special Session of the North Tonawanda Common Council held on the 7th day of October 2025 the following resolution was passed:

MOVED by Alderman Loncar SECONDED by Alderman Schmigel
That the Common Council at a regular session meeting, held at City Hall, 216 Payne Avenue, North Tonawanda, New York at 6:30 PM on October 7th, 2025, approves the Standard Workday and Reporting Resolution for 2025 and it reads as follows:

BE IT RESOLVED, that the City of North Tonawanda hereby establishes the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these Officials to the Clerk of this body.

2025 Elected/ Appointed Work Schedule City of North Tonawanda New York

ELECTED OFFICIALS:

<u>TITLE</u>	<u>NAME</u>	<u>STANDARD WORKDAY</u>	<u>TERM BEGINS/ENDS</u>	<u>PARTICIPATES IN TIME KEEPING</u>	<u>DAY/MONTH</u>
Mayor	Austin J. Tylec	7	01/01/22 – 12/31/25	N	20
Clerk-Treasurer	Donna L. Braun	7	01/01/24 – 12/31/27	Y	20
Attorney	Edward Zebulske III	7	01/26/23 – 12/31/26	Y	20
3 rd Ward Alderman	Joseph Marranca III	6	01/01/24 – 12/31/25	N	20

Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

Donna L. Braun



City Clerk-Treasurer